

## **FREQUENTLY ASKED QUESTIONS**

### **(FAQs)**

**1. Why have you gone for submission of Application Form Online?**

Online Application Form has many advantages. Completing an Online Application Form is easy and fast compared to the Printed Application Form and ICR/OMR sheet. The Online submission of the Application Form will reduce the whole processing time for a student such as standing in endless queues at Post Offices/ Banks to purchase Printed Application forms, take Demand Draft from bank, submission of completed Application form at the Regional Centres / TSLAWCET office. In addition to this, online system provides efficient & consistent Application tracking information and the ability to search the applications easily. The objective is to gradually make TSLAWCET a paper-free similar to AIEEE, GATE with an objective to “SAVE PAPER and SAVE ENVIRONMENT”.

**2. How should I submit the Application form?**

For TSLAWCET & PGLCET -2023, Application form should be submitted ONLY through ONLINE mode. Please visit the TS LAW CET& PGLCET -2023 website <https://lawcet.tsche.ac.in> or <https://pglcet.tsche.ac.in> for more details.

**3. How do I apply ONLINE?**

Visit the TSLAWCET website <https://lawcet.tsche.ac.in> and go through the information carefully. Be ready with the “mandatory details” and then Click on “APPLY ONLINE” field. It will guide you through the whole process by providing information about TS LAW CET& PGLCET-2023.

**4. What are the mandatory details for filling in the Online Application Form?**

Before filling the Online Application Form, keep the following details ready to fill in the appropriate fields.

S.No	DETAILS REQUIRED	DOCUMENTS TO BE KEPT READY
1.	<b>TS/AP Online Transaction Id. (if payment is being made through TS/AP Online Centre)</b>	Receipt form TS/AP Online Centre
	<b>If payment is being made through Payment Gateway</b>	T Wallet/Credit Card/ Debit Card/Net Banking Particulars
2.	<b>Hall ticket Number of the Qualifying Examination (Passed or Appeared)</b>	Marks Memo / Hall Ticket Number of Qualifying Degree or its equivalent (i.e., Graduation for 3-YDC/Inter for 5-YDC, LL.B./ B.L. for LL. M.)
3.	<b>Date of Birth, Birth District, Birth State</b>	Birth Certificate / SSC Certificate
4.	<b>Hall Ticket Number of SSC or Equivalent examination Certificate</b>	SSC or Equivalent Certificate
5.	<b>Hall Ticket Number of Intermediate or Equivalent examination Certificate</b>	Intermediate or Equivalent Examination Certificate
6.	<b>Local Status (OU/AU/SVU/ Non-local)</b>	Study or Residence or relevant certificate for proof of local status OR Residence certificate by MRO or Competent Authority

7.	<b>Income of Parents (Income Upto Rs. 2.0 lakhs)</b>	The latest Income certificate issued by MRO or Competent Authority
8.	<b>Study Details</b>	Study certificates from Class I to Intermediate with 10+2 pattern for 5-YDC/ Class I to Degree or its Equivalent with 10+2+3 pattern for 3-YDC/ Class I to LL. B. for LL. M.
9.	<b>Category (SC, ST, BC, OBC, EWS)</b>	The Latest Caste Certificate issued by the MRO / Competent Authority and Application number of the Caste Certificate.
10.	<b>Special Category (NCC, PH, CAP, etc.)</b>	The Certificate issued by Competent/Concerned Authority
11.	<b>Photo &amp; Signature</b>	Photo : <50kb, .jpg,.jpeg of the candidate Signature:<30kb, .jpg,.jpeg of the candidate

**5. What are the various modes of payment of Registration fees?**

There are two modes of payment. The first mode is TS/AP Online Center and the other mode is Debit Card / Credit Card, Net Banking through payment gateway.

**6. How do I know that my application has been received and accepted after filling in the online application form?**

On successful submission of the online application form, you will immediately receive an SMS on your registered mobile phone with the Registration number. Further, your “Filled in Online Application form” containing all the details uploaded from database and typed by you along with Registration number and Barcode will be displayed instantly.

**7. What should I do with the “Filled in Application Form”?**

You have to take a print and keep a copy of this form and preserve it carefully. Use this Registration number for all future correspondence.

**8. Should I upload my photograph and signature?**

You need to upload the Photo (size < 50KB) and Signature (size < 30KB) as and when prompted by the system. **Selfie and other modes of photography are not entertained.**

**9. How much is the Application and Registration fee for TS LAW CET & PGLCET 2023 examination?**

**Application and Registration fee to appear for TS LAW CET 2023 examination is: Rs.900/- (for SC/ST & PH Rs.600/-)**

**Application and Registration fee to appear for TS PGLCET 2023 examination is: Rs.1100/- (for SC/ST & PH Rs.900/-)**

**10. If I choose the Payment Gateway option, how do I submit the ONLINE Application form?**

Before selecting the Debit / Credit card payment mode for Application and Registration fee, the candidate has to be ready with the required mandatory details. After payment, the ONLINE Application form will appear. Fill in all the mandatory details, read the declaration and SUBMIT.

**11. Do I need to post my application and attachments?**

No, Not Necessary

**12. After completing the ONLINE application process and generating printable Application form, will I be able to login again to change my application data?**

No, after completing all the steps up to “Filled in Application Form” generation in ONLINE application process, you can only take print of the application form and cannot modify the data.

**13. I did some mistake in filling the details in Online Application, then how to change?**

You can contact the TSLAWCET-2023 Office or send an e-mail to the [convener.lawcet@tsche.ac.in](mailto:convener.lawcet@tsche.ac.in) or contact at Office Number- 7396114993 for necessary corrections.

**14. If I misplace my copy of the “Filled In Online Application Form”, how to get another copy of it?**

You can take a fresh printout of the “Filled In Online Application Form” from the website <https://lawcet.tsche.ac.in/> by giving correct details, as of the details entered at the time of Application Fee Payment.

**15. I have missed to take a print of my ONLINE application at the end of my application process. How will I get access to it?**

You can take a copy by typing the correct Payment Reference ID, Mobile number and Date of Birth and take a printout by clicking “Print Your Filled In Application Form”.

**16. What if I don't have an Email-id?**

Email-id is not a mandatory detail but desirable as you might be intimated regularly important information about TSLAWCET-2023 from time to time.

**17. What if I don't have a Mobile number?**

Mobile number is a mandatory detail as your Transaction Id., Payment confirmation or any other future correspondence is through the correct Mobile number you enter. Hence, if you don't have a Mobile number enter the mobile number of your parents / guardian or close relatives / friends whom you can trust.

**18. My Registration No. is lost, What should I do?**

If your Registration No. is lost, Click on ‘Download Application Form’. Registration number will be printed on the Application form. For more details visit CONTACT US on the website : <https://lawcet.tsche.ac.in/>

**19. I have pressed the Back / Refresh / ANY button during the Registration Fee Payment through Debit / Credit Card, will that speed up my payment process?**

Avoid using Back / Refresh / ANY other buttons during the Registration Fee Payment through Debit / Credit Card, this will not only hamper the whole process but also your submission will be incomplete. Hence, you are advised to have patience during the Online Payment through Bank.

**20. I haven't found the answer to my question in the FAQ's, what should I do?**

You are advised to go through ALL details thoroughly on the official TSLAWCET- 2023 website <https://lawcet.tsche.ac.in/>. Still if you do not find an answer to your question contact the LAW CET office. You can also send e-mail to the [convener.lawcet@tsche.ac.in](mailto:convener.lawcet@tsche.ac.in) or you can contact at Office Number- 7396114993.

**21. With the help of the TS/AP Online acquired Transaction Id. I have started filling the Online Application Form. Unfortunately, I did not complete the process by clicking the "SUBMIT" button and the "Filled In Online Application Form" was not generated. Can I use the same Transaction Id. again and restart the filling of the Online Application Form?**

Yes, you can use the same Transaction Id. as long as you do not press the "Submit Application" button in Online Application Form.

**22. I have paid the Registration Fee, but I do not wish to take the LAW CET-2023 exam due to unavoidable reasons. Is the Registration Fee Refundable?**

No, the Registration Fee is NOT REFUNDABLE.

**23. Can I exchange the Transaction Id. with my friend?**

No, the Transaction Id. is not TRANSFERABLE

**24. I have paid the Registration Fee for LL. M. instead of LL.B. and vice-versa, is the registration fee refundable?**

No. Once fee paid wrongly, that fee will be forfeited.

**25. I have paid the Registration Fee for LL. B. 3 years course instead of LL.B. 5 years course and vice-versa, Can I change the stream?**

No. The Stream cannot be changed and the fee paid will be forfeited.